

## **STAFF REPORT**

Meeting Date: 04/09/04  
Agenda Item: 5

To: BEACON Board of Directors  
From: Kevin Ready  
Date 03/31/04

**Subject: Executive Director Transition/Responsibilities**

### **REQUIRED ACTION:**

- a. Provide policy direction for Executive Director position and other personnel issues.
- b. Adopt a resolution appointing an Executive Director

**RECOMMENDATION:** Policy.

### **DISCUSSION:**

This matter is continued from the December 2003 and February 2004 meetings

The Executive Director position has been filled for four years by contract with the Santa Barbara County Counsel office supplying Mr. Ready's services for both management and legal services. County Counsel Shane Stark has requested, because of budgetary and staffing considerations, that your Board consider alternatives to the present arrangement that would reduce County Counsel service to just legal duties. At the February meeting, your Board approved that the alternative for assigning Executive Director duties to a Board member and have staff functions carried out by consultants and member agency staff.

After several staff meetings to work out the logistics of transferring the Executive Director's position to Mayor Brian Brennan and having staff and consultants provide administrative and management duties to BEACON, the attached function chart is proposed as an initial format for operational duties for BEACON, its staff, and support personal. Staff will discuss this proposal and seeks Board input and approval of the proposal.

A resolution regarding the Executive Director authority is attached for your Board's approval.

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A California Joint Powers Agency

#### **Member Agencies**

City of Carpinteria  
City of Goleta  
City of Oxnard  
City of Port Hueneme  
City of San Buenaventura  
City of Santa Barbara  
County of Santa Barbara  
County of Ventura

#### **Santa Barbara Address:**

105 East Anapamu, Suite 201  
Santa Barbara, CA 93101

#### **Ventura Address:**

800 South Victoria Avenue  
Room L1050  
Ventura, CA 93009

#### **Telephone:**

(805) 662-6890

#### **Facsimile:**

(805) 568-2982

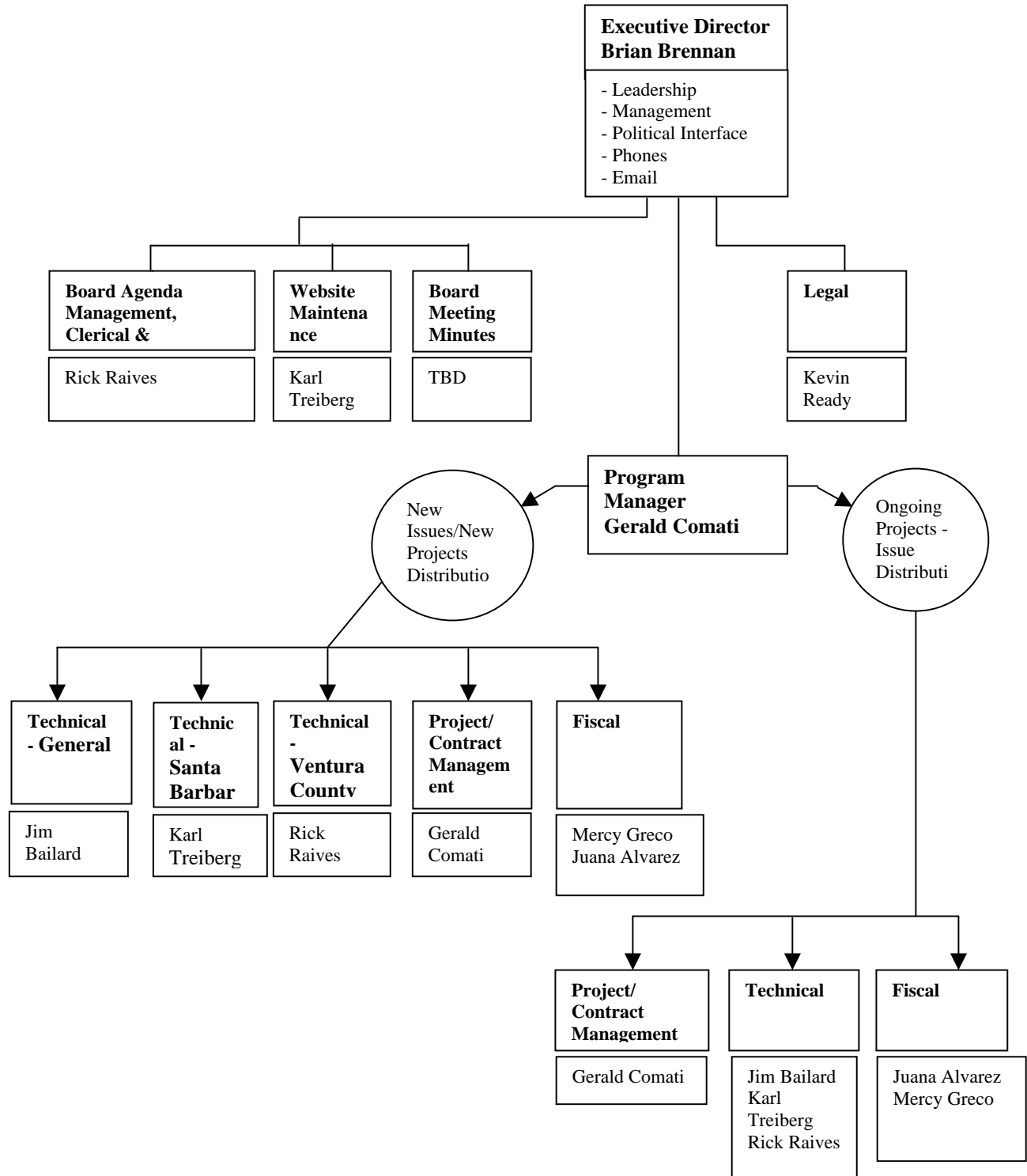
#### **Email:**

Office@beacon.dst.ca.us

#### **Internet:**

<http://www.beacon.dst.ca.us>

# BEACON Organization



**BEACH EROSION AUTHORITY  
FOR CLEAN OCEANS AND NOURISHMENT (BEACON)  
VENTURA AND SANTA BARBARA COUNTIES, CALIFORNIA**

In the Matter of Designation of Executive Director

Resolution 2004-2

**WHEREAS**, the Beach Erosion Authority for Clean Oceans and Nourishment (BEACON) has previously appointed Kevin E. Ready, Sr. as Executive Director to act on behalf of the Agency, and;

**WHEREAS**, BEACON has previously contracted with Santa Barbara County Counsel for both management and legal services, and;

**WHEREAS**, Santa Barbara County Counsel has requested, because of budgetary and staffing requirements, that BEACON find an alternative source for management services to replace Mr. Ready, who will continue to provide legal services, and;

**WHEREAS**, Mayor Brian Brennan has indicated his willingness to assume executive management duties, as Executive Director, while remaining as a Board member, and;

**WHEREAS**, there may be occasions when executive action by BEACON may be necessary when the Executive Director may be unavailable to so act,

**THEREFORE**, the Board of Directors of Beach Erosion Authority for Clean Oceans and Nourishment (BEACON) resolves:

1. Kevin E. Ready, Sr. is relieved of duties as Executive Director.
2. Mayor Brian Brennan is appointed to the position of Executive Director, and shall serve as Chief Executive Officer of the agency.
3. Senior Deputy County Counsel Kevin E. Ready, Sr. is designated to act as Acting Executive Director when Brian Brennan is unavailable.
4. Such actions by the Acting Executive Director shall include all functions of the Executive Director, including, but not limited to, signature authority for contracts, payment of invoices, and all other executive functions of the Executive Director.

Resolved by the Board of Directors of BEACON, this 9<sup>th</sup> day of April, 2004.

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BEACON Chair

Attest:

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Executive Director

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